



WITHERNWICK VILLAGE CHARITY MINUTES

Meeting for: **Dog Show Review, Wild West Event and Ideas for Funding**

Meeting Details: Date: Wednesday 20th May: **7:30pm** Location: The Falcon Inn, **Withernwick**

Attendees: Charlie Wrightson (Chair) Margaret Mann (Vice Chair), Kathy Brown (Secretary), Carol Wilkie (Treasurer) Lesley Wiles, Ellen Sherman, Eliza Whitaker, Nikki Harvey

Members of the Public: None

Apologies: None

Agenda Items

1. Chair's Welcome to all attendees
2. Appointment of Minute Taker – Kathy Brown Appointed as minute taker
3. Approval of Emergency Trustee Meeting 6th May 2026
 - Proposed by: Lesley Wiles
 - Seconded by: Margaret Mann
4. Approval of Minutes 13th May 2026
 - Proposed by: Eliza Whitaker
 - Seconded by: Ellen Sherman
5. Matters Arising (from previous minutes)

Main Agenda

1. Review of dog show.

The dog show overall was a success and around 65 people and 40 dogs attended.

The BBQ went down well with hot and cold drinks although we did not sell as many drinks as we thought we would.

The total amount raised for the charity including donations was £332

Although the dog show was a success Trustees who attended this event felt it could have been better organised as we had had several issues regarding the Gas Bottle fitting the new BBQ and also the generator. Lesley Wiles has produced a planning list that could be used for all future events not just a dog show in the future.

- Plan of the field divided into grids. As Mike Soper has of the Poor's Land
- Detailed inventory of everything stored in the chapel – labelled boxes and position of resources
- Well made signs and posters that can be re-used
- Check dates of all consumable items
- Check stock of items
- Don't leave everything until the last minute
- Call out for more help for set up and pack up of all events – 1 hour before event and 1 hour after event -we struggle with lifting heavy items
- Locate everyone a job and that person to organise
- Separate planning sheet for when we do the BBQ and drinks
- Make sure we have enough transport to transport equipment from chapel to playing field
- Confirm and make everyone aware of parking arrangement

Discussion was had to buy our own gas bottle and proper connector as this was the problem we had with our new BBQ. That way we would know that we gas every time we used the BBQ.

It was agreed by all trustees that Carol Wilkie would arrange this with Matthew Grove at a later date.

We have been given a donation towards buying our own generator and it was agreed that Lesley Wiles would look into this.

Eliza has also done a planning programme for events on her laptop which I think although it is very good I am not sure we all fully understood it. I think before our next event to need to have a discussion on what planning system we use.

2. Discuss Wild West Event ideas

We have had funding from the Withernewick Wind Farm Fund for the wild west event on 2nd August 2026. We decided to cancel the original event due to some unfortunate circumstances. This would mean we would have to give the funding back.

A couple of trustees thought as we have the funding we should still put on a wild west theme event using some of the fun ideas we already had and make it a more a community based event.

Eliza had put together her thoughts of ideas and shared them with the group. They were community based ideas but also keeping the fun bits that we had already thought about before we were going to cancel but these are only ideas at the moment so will need to be discussed at the next meeting as we need to make sure that the fun ideas and the community ideas are going to work at the same event.

3. Ideas on small events we could do to raise money to help with funding

We unfortunately had no time left to discuss this so will be the first item on the next meeting.

Actions Summary

- Carol Wilkie to sort gas bottle and connector with Matthew Grove
- Lesley Wiles to investigate generator

Any other business

During the meeting there was a discussion regarding about the Georgie fest even that the falcon are putting on for a family who are going though a tough time with their daughter who has cancer. As our charity who value and support our community we have agreed to donate a hamper as a raffle prize.

Carol Wilkie has agreed to purchase items and put together the hamper on behalf of the charity.

Kathy Brown will ask Geoff Wilkinson to do the square sheets for the event at a cost of £2 square as requested by Beth from the Falcon.

Next Meeting:

Funding Ideas and Wild West event: **Tuesday 26th May 2026 at – 7.30pm – 3 St Albans Close Withernwick**

Approval at next meeting: **26th May 2026**

Approved by: _____

Seconded by: _____

Signature (Chair): _____

Date: _____