

WITHERNWICK VILLAGE CHARITY

Meeting for Dog Show

Meeting Details: Date: Wednesday: **7:30pm** Location: The Falcon Inn, **Withernwick**

Meeting Type: **Dog Show**

Attendees: Charlie Wrightson (Chair) Margaret Mann (Vice Chair), Kathy Brown (Secretary), Carol Wilkie (Treasurer) Lesley Wiles, Linda Graham, Ellen Sherman

Members of the Public: Julianne Ashton

Apologies: Eliza Whitaker, Nikki Harvey

Agenda Items

1. Chair's Welcome to all attendees
2. Appointment of Minute Taker – Kathy Brown Appointed as minute taker
3. Approval of Minutes 1st May – Approved
4. Approval of Minutes 6th May
 - Kathy Brown - to post on the Trustee group to approve at next meeting

Main Agenda

1. Items purchased for dog Show

- Agility Equipment
- BBQ
- Rosettes
- Stop Watches
- BBQ meat from Sue Voase

2. Other Equipment Needed

- 2 Gazebos
- 3 Tables
- Chairs
- Water Urns – Charity one and one donated from the church

- Pan for cooking onions
- Pa System
- Cool Bags for food and drink
- Plastic Tubs for Beer and Soft Drinks

3. Food and Drink

- Burgers and Sausages ordered + Veggie Burgers to be brought
- Burgers £4
- Hot Dogs £3
- Burger and Hot Dog Buns – to be brought
- Frozen Onions – to be brought
- Sauces – to be brought
- Milk - 4ltr & 2ltr to be brought
- Tea, Coffee and Sugar – we already have
- Napkins and Paper Plates – we already have
- Paper Cups and Plastic Glasses – we already have
- Ice for drink tubs – to be brought
- Kids drinks and canned soft drinks – we already have - 50p
- Beers - we already have £1
- Neck Oil Beer – we already have £2

4. Portaloos and Generator

- Portaloos booked – Phone call from Add plant Thurs afternoon to say what time delivery. Kathy or Carol to open gate on Fri. Agreed to put on concrete
- Generator from Hillside Caravan Park – In Charlie's Garage need to get petrol – not agreed who will get this.

5. Parking

- Parking in the playing field around the edge and there was a suggestion of road verge parking to slow traffic down and to show people where we are.

A few of us have concerns regarding the safety of this and we were under the impression that we were using Joan's field as when we had the fete last year. Cars, Kids and dogs in the field is not a good combination. We must remember "Safety should be our top priority."

6. Set up time on Saturday 16th May

- Kathy, Lesley, Julianne & Linda to meet at the Chapel at 1.30pm – Linda to get key
- Set up barriers for dog show
- No time arranged for the event on Sunday

7. Who is available for the event

Linda, Julianne, Carol, Lesley and Carol

8. Decide each persons role at the event

Linda and Julianne run the dog show

Kathy, Lesley and Carol run the food and drink area

9. Other Vendors attending

- Lily Bell Bakes
- Mr Whippy will arrive between 2.30 and 3.00 and will give us 10% of take

Actions Summary

Lesley Wiles to buy

- 4 x Veg Burgers and Cluton free buns
- Burger and Hot Dog Buns
- Frozen onion
- Sauces
- Mill
- Ice for drink buckets
- Poo Bags
- Water for Urns
- Labels for tables and prices

Kathy Brown

- Print Dog Show Lists
- Sort Portaloos when they are delivered
- Bring BBQ, Rosettes and Stop Watches
- Microphones for PA System

- Do a Thank You letter to Hillside Caravan Park for borrowing of Generator
- Do a Thank You letter to the Church for donation of water urn

Linda Graham

- Gas for BBQ
- PA System
- Chairs
- Burgers and Sausages

Julianne Ashton

- Bring Dog Agility Equipment
- Pick up drinks & Cool boxes from Margarets
- Pick up Generator from Charlie's

Carol Wilkie

- Plastic Tubs for Beer and Soft drinks
- £50 petty cash as agreed in meeting

Please note someone needs to sort music out for the Musical sit's Class

AOB:

Charlie said that we should be thinking of ways we could put on small events to raise a bit of money for future big events as funding was getting harder to get. She also said the Poor's charity has shown an interest in working with us on future events.

We have arranged a meeting for Wednesday 20th May to review the dog show, think about ideas to raise some money and start organising the wild west event in August.

Next Meeting

Review of Dog Show, Funding Ideas and Wild West event: **20th May 2026, 19:30, The Falcon Inn - Witherwick**

Approval at next meeting: **20th May 2026**

Approved by: _____

Seconded by: _____

Signature (Chair): _____

Date: _____